

Meeting 16th Wednesday May 2018

- First meeting of 2018-2019 GSO Officers
- All present
- Speech by David
- Introduction by each member
- Check up
 - Google group invites; can join by gmail instead
 - Everyone on slack invite; individual slack channels for each chair + general, random
- GSO Mechanics
 - Explanation of catalogue spreadsheet for events (expenses)
 - GSO network drive (getting everyone to connect)
 - Signed purchase reimbursement form
 - To submit bio and photo for website
 - Symposium will take half of future meetings
- GSO Symposium: Thursday 16th Aug 2018
 - Introduction
 - To do list in spreadsheet shown
 - Explanation of job description
 - Friday 17th Aug, companies interview
- Discussion
 - Comment about lack of communication about events
 - Newsletter discontinued
 - Future meeting timings
- To Do
 - All
 - Go through drive documents related to positions
 - Go through spreadsheet for symposium jobs
 - Submit bio and photos
 - President - David Rokke
 - Survey for deciding meeting timing
 - Publications Chair - Tony Mathew
 - To update officer list on website
 - To make poster of officers for dept